

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS

Board Meeting – Wednesday, November 14, 2012

Large Group Instruction Room

Morrisville Middle/Senior High School

Immediately following Agenda Meeting starting at 7:00 p.m.

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE

Morrisville, Pennsylvania

This meeting was recorded for televising

The regular monthly meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Middle/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on Wednesday, November 14, 2012, after due notice of this meeting had been given as required by law. Mr. DeWilde, President, called the meeting to order at 8:20 p.m. with the following members present on roll call:

In attendance: Messrs. Buckman, DeWilde, Parker, Stoneburner, Stout, Miller, Dingle and Ms. Kartal

Members absent: Mr. Worob

Quorum Present:

Also attending this evening's meeting was Mr. William Ferrara, Superintendent; Mr. Paul DeAngelo, Business Administrator; Mr. Donald Harm, Educational Advisor for Administration; Mr. Tony Gesualdi, Director of Special Education/Pupil Services; Thomas Profy, IV, Esq., Solicitor; media, MEA representation, and members of the community.

- Pledge of Allegiance

Mr. DeWilde stated that there was an Executive Session prior to tonight's meeting at which they discussed matters of litigation and personnel.

STUDENT SPOTLIGHT



Kindergarten Student - Cheer

Student spotlight was done during the agenda meeting.

ITEMS OF GENERAL INFORMATION

Student Representative to the Board – (Morrisville High School)

There was no student representative present at tonight's meeting. This report was given by Mr. Ferrara at tonight's Agenda meeting.

Student Representative to the Board – (Bucks County Technical High School)

No student representative from the Tech School was in attendance tonight, therefore, there was no report.

All committee reports were done at the Agenda Meeting held prior to tonight's Business Meeting.

1. SUPERINTENDENT'S/ADMINISTRATOR'S REPORTS

→ **This week in our Schools**

The Superintendent's/Administrator's Reports were done at the Agenda Meeting held prior to tonight's Business Meeting.

⇒ **Enrollment Report**

The Enrollment Report was given at the Agenda Meeting held prior to tonight's Business Meeting.

Routine Action Items

At the meeting of the Board of School Directors on September 22, 2010, the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

ACTION ITEMS:

2. Approval of Minutes

- 2.1** *The Board approved a motion* to approve the minutes of the August 22, 2012 Monthly Business Meeting.

Moved by Mr. DeWilde, seconded by Mr. Parker, and passed by a voice vote of 7 ayes and 1 abstention. Mr. Miller abstained stating that he was not present at this meeting.

PUBLIC SESSION #1

There were no speakers for Public Session #1.

INFRASTRUCTURE/FINANCE/HUMAN RESOURCES

3. INFRASTRUCTURE
INFORMATIONAL/DISCUSSION ITEMS:

- SEPA Equipment Grant – IU #22

ACTION ITEMS:

3.1 Approval, Enernoc – Demand Response

The Board TABLED the motion to approve Enernoc – Demand Response.

Motion to table was moved by Mr. DeWilde, seconded by Mr. Buckman, and passed by a unanimous voice vote.

Mr. Miller stated that he has not had the chance to read over this entire proposal and asked that it be tabled at this time.

Mr. DeAngelo stated that this will also give him more time to negotiate the rate

INFRASTRUCTURE/FINANCE/HUMAN RESOURCES (continued)

3. INFRASTRUCTURE
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS: (continued)

3.2 Approval, Contract with J. Aspromonti Concrete

The Board approved a motion to approve the contract with J. Aspromonti Concrete in the amount of \$3900.

Moved by Mr. DeWilde, seconded by Mr. Miller, and passed by a unanimous voice vote of 8 ayes.

Mr. Stoneburner asked what this work would involve and Mr. DeAngelo stated that it would be for the addition of an entrance to be made to the Nurse's Office at the high school, which would include the cuts made into the concrete and the installation of the door.

4. SPECIAL EDUCATION
INFORMATIONAL/DISCUSSION ITEMS:

- Discussion (Updates on new student placements and the hiring of a PCA)

This item was discussed at the Agenda Meeting held prior to tonight's Business Meeting.

ACTION ITEMS:

None at this time.

5. HUMAN RESOURCES
INFORMATIONAL/DISCUSSION ITEMS:

- Confidential Secretary Agreement

This item was discussed at the Agenda Meeting held prior to tonight's Business Meeting.

ACTION ITEMS:

Items 5.1, 5.3 and 5.4 were moved by Mr. DeWilde, seconded by Mr. Miller, and passed by a unanimous voice vote.

5.1 Approval, Child Rearing Leave

The Board approved the motion to approve Megan Mason for Child Rearing Leave for the remainder of the 2012-13 school year.

5.2 Approval, Tuition Reimbursement

The Board TABLED a motion to approve tuition reimbursement for the following individual:

Name	Course	College	Credits	Amount
Paul DeAngelo	Quant. Research Design	St. Joseph's Univ.	3	\$2646
Paul DeAngelo	Ethics in Ed. Leadership	St. Joseph's Univ.	3	\$2646

Motion to table was moved by Mr. DeWilde, seconded by Mr. Miller, and passed by a voice vote of 6 ayes and 2 nays. Members voting nay were Messrs. Stout and Buckman.

Mr. Parker asked if this amount has already been budgeted. Mr. DeAngelo stated that there is a line item in the budget for tuition reimbursement. Mr. Parker asked for the amount budgeted, and Mr. DeAngelo stated that he did not have this information at this time, but would put it in the Friday letter. Mr. Parker asked how it would benefit the District by Mr. DeAngelo taking these courses. Mr. Ferrara stated he personally feels that it would put Mr. DeAngelo in a position to assume a different role within the District should need be. Mr. Ferrara stated that certification wise he would be able to assume any position in the District except Mr. Gesualdi's position and the Principal's position, and it makes him more of a flexible employee for us. Mr. Ferrara stated that anytime

you have the opportunity to sit with people from other districts who are taking courses, you have the opportunity to gain from their knowledge to help us make some decisions. Mr. Ferrara stated that when he personally went through his certification for Superintendent, many of the things he learned was during those courses. He stated that he feels that it is well worth the investment.

Mr. Dingle asked if the criteria for reimbursement for Mr. DeAngelo's tuition reimbursement is similar to the teacher's and if the credits go through the approval of Mr. Ferrara. Mr. Ferrara stated that he does approve the credits.

Mr. Parker asked if, based on Mr. DeAngelo's contract, we are contractually obligated to pay for tuition reimbursement. Mr. Ferrara that he does have tuition reimbursement in his contract. Ms. Kartal asked if it is open ended. Mr. DeAngelo stated that the language that is in his contract is the same language that he had prior to coming to Morrisville and that it was a negotiated arrangement which states that the District will invest in the future for the Business Administrator, but it also states that he will not leave the District after receiving the education. Mr. DeWilde asked how long it would apply after receiving education that Mr. DeAngelo could not leave the District. Mr. DeAngelo stated that he believes that it would be one year. Mr. Miller asked if it would be one year after taking the courses or one year after the contract is over. Mr. DeAngelo stated that it would be one year after taking the courses. Mr. Miller stated that if we agree to pay this tuition reimbursement in November 2012, it would mean that Mr. DeAngelo would be required to stay with the Morrisville School District until November 2013. Mr. Stoneburner stated that the last thing that he wants is for Mr. DeAngelo to even entertain going anywhere, so he does not want him educated to have other options, and obviously these are not courses that we are going to directly benefit from between now and the end of his contract. Mr. DeAngelo discussed the papers and projects that he has done so far stating that everything is directly related to our District.

Ms. Kartal stated that she feels that it would be helpful if the Board members could get a listing of the courses and total amount of the courses that Mr. DeAngelo has taken and been reimbursed for under his contract so far. She stated that it would also be helpful if they each received a copy of his contract. Ms. Kartal stated that she personally would like to see this motion tabled until December.

5.3 **Approval, Rescind Motion**

The Board approved a motion to rescind Motion 5.1.d approving Salvatore Mauro as a Secondary Paraprofessional, at an hourly rate of \$12.23, per Group II Policy, effective October 25, 2012, which was approved at the October 24, 2012 Board meeting, due to an incorrect salary amount being approved.

5.4 **Approval, Appointments**

5.4.a *The Board approved a motion* to approve the appointment of Salvatore Mauro as a Secondary Paraprofessional, at an hourly rate of \$13.93, per Group II Policy, effective October 25, 2012.

5.4.b *The Board approved a motion* to approve the following AESOP substitutes:

Ryan Borusky
Ed Troy

Judith Hodges
John Wishnie

5.4.c *The Board approved a motion* to approve the following 21st Century hires:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Luz Waters	Special Events	\$15/hr.

5.4.d *The Board approved a motion* to approve the appointment of April Doran as a Personal Care Assistant at the hourly rate of \$12.23, effective 11/15/12. Employment is supported through Federal ACCESS Funds.

6. **BUSINESS OPERATIONS/FINANCE COMMITTEE**
INFORMATIONAL/DISCUSSION ITEMS:

- Food Service RFP – Release and Schedule
Mr. DeAngelo stated that last month the Board approved the formation of an RFP for Food Services. He stated that we are in the last year of our contract with our current provider, Metz. Mr. DeAngelo stated that we received a notice last Friday from PDE saying that if we are in our last year of a Food Service Contract, in lieu of doing an RFP you can have the solicitor review the contract and continue that the following year. Mr. DeAngelo stated that we have that option at this time.

6. BUSINESS OPERATIONS/FINANCE COMMITTEE (continued)
INFORMATIONAL/DISCUSSION ITEMS:

- Insurance Claim due to Hurricane Sandy
Mr. DeAngelo stated that we had some loss with food spoilage, trees and water damage and we found out today that the trees will not be covered under the insurance claim, but we are waiting to see what we will get after the \$2500 deductible for the other losses. Mr. Buckman asked what losses we had and Mr. DeAngelo stated that the food loss was about \$1500 and we are still putting together all of the other losses. Mr. Miller asked why the tree damage was not covered, and Mr. DeAngelo stated that this is not covered in our policy. Mr. Dingle stated that Bucks County had a declaration of emergency and asked if there would possibly any funds available to cover the tree damage. Mr. Profy stated that if funds become available he would notify the District. Mr. Stoneburner asked if the fence taken down by the falling branch would be covered by our insurance. Mr. DeAngelo stated that we are going to submit the entire claim and see what we get.

ACTION ITEMS:

Motions 6.1 through 6.3 were moved by Mr. DeWilde, seconded by Mr. Miller, and passed by a unanimous voice vote of 8 ayes.

6.1 Approval, Excess items

The Board approved a motion to approve excess items for October and November 2012.

6.2 Approval, Treasurer's Report

The Board approved a motion to approve the Treasurer's Report.

6.3 Approval, Investment Report

The Board approved a motion to approve the Investment Report.

Mr. Miller asked if the upcoming investments that will be due in the next month or so will be reinvested or what actually happens with them. Mr. DeAngelo stated that we normally look at our cash flow situation when we get notification from the bank and then it is reinvested. Mr. Miller asked if it is normal practice to just reinvest the money. Mr. DeAngelo stated

6. BUSINESS OPERATIONS/FINANCE COMMITTEE (continued)
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS: (continued)

that it is usually reinvested to get higher rates rather than keeping it in a savings account. Mr. Stoneburner asked if we had to talk about budget next year and raising taxes because of a huge shortfall, would it be possible to take some of this money to balance the budget. Mr. DeAngelo stated that this could be done.

6.4 Approval, Payment of Bills

The Board approved a motion to approve payment of bills, as listed, subject to final audit by the Business Administrator in the amount of:

General Fund (10/25/12 – 11/15/12)	\$ 146,666.87
Athletic Fund (10/25/12 – 11/15/12)	\$ 1,575.00
Cafeteria Fund (10/25/12 – 11/15/12)	\$ 46,431.96
Miscellaneous (10/25/12 – 11/15/12)	\$ 25,777.73
Capital (10/25/12 – 11/15/12)	\$ <u>-0-</u>

TOTAL BILLS \$ 220,451,56

Moved by Mr. DeWilde, seconded by Mr. Miller, and passed by a unanimous voice vote of 8 ayes.

7. EDUCATIONAL COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

7.1 Approval, Waiver to a Due Process (Expulsion) Hearing

The Board approved a motion to approve a waiver to a due process (expulsion) hearing for Student X and Student Y.

Moved by Mr. DeWilde, seconded by Mr. Buckman, and passed by a unanimous voice vote of 8 ayes.

8. POLICY COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

8.1 Approval, 1st Reading of Policy #246, Administrative Regulation Change

The Board approved a motion to approve the 1st reading of Policy #246, Administrative Regulation Change.

Moved by Mr. DeWilde, seconded by Mr. Miller, and passed by a unanimous voice vote of 8 ayes.

Mr. Miller asked what this policy involves. Mr. DeAngelo stated that it is part of the Wellness Policy that is currently on our website and they are outdated and have been updated per the Obama Nutritional standards. Mr. Miller asked if this information could be made available to the teachers to be distributed in the classrooms.

9. LIAISON REPORTS
INFORMATIONAL ITEMS:

- a. Lower Bucks County Vocational-Educational School – Ms. Kartal*
- b. Bucks County Intermediate Unit #22 – Mr. Parker*
- c. Pennsylvania School Boards Association/Legislative - Mr. Buckman*

These reports were given at the Agenda Meeting held prior to tonight's Business Meeting.

Future Meetings and Items of Interest

The meetings will be held in the LGI
Monday, December 3, 2012.....Reorganization Meeting 7:30 p.m.
Monday, December 3, 2012.....Monthly Agenda Meeting 8:00 p.m.
Wednesday, December 12, 2012.....Monthly Business Meeting 7:30 p.m.

*For Community and District Information
visit our community website www.mv.org
and Channel 28 on your Local Cable*

10. OLD BUSINESS

- **Alio Intelligence**
Mr. DeAngelo stated that we are up and running and he informed the Board members that the financial reports they received this month came directly from Alio Intelligence. Mr. DeAngelo stated that it is scheduled to be posted on the secure website that we are adhering to at this point.
- **Healthcare and IU Consortium – April Deadline for seat**
Mr. DeAngelo stated that this is a reminder for the School Board Directors that we do have an April 1st deadline in regards to the Consortium.
- **MESPA – ERIP**
Mr. DeAngelo stated that we met with PSEA last week and discussed the idea of re-entertaining the Early Retirement Incentive Cash Option that had never been offered. He stated that they discussed this briefly Monday night and we are looking for the Boards consideration of offering an early retirement cash value of \$15,000 per member, provided that that volunteer's retirement date is June 30 of 2012. Mr. DeAngelo stated that if the Board would like to do this, it would require a motion and the most that it would involve would be three employees.

11. NEW BUSINESS

Action Item

11.1 Approval, Little League Baseball Proposal

The Board TABLED the motion to approve the Little League Baseball Proposal.

Moved by Mr. DeWilde, seconded by Mr. Dingle, and passed by a unanimous voice vote of 8 ayes.

Mr. DeAngelo stated that we received notice from them, but he hasn't put it in a proposal format to give to the Board, therefore, he asked that this item be tabled at this time.

Ms. Kartal stated that after reading the METZ report regarding the new food guidelines and not using rewards she had a few questions. She said that she found interesting that in October there was a Safety Committee meeting and there was a big breakfast and she asked who paid for this

breakfast. Mr. Ferrara stated that Mr. DeAngelo paid for this breakfast. Mr. Ferrara stated that per his directive, there can be no food at the Safety Committee meetings unless it is personally paid for.

Ms. Kartal also discussed the new coffee machine and asked where this will be kept and if someone will be monitoring the costs. Mr. Ferrara stated that we will look into this.

Ms. Kartal asked for a new list of who is on the Safety Committee.

Mr. DeAngelo stated that the Workplace Safety Committee allows the administration time to sit down and look at different areas within the organization that could be issues. He discussed some of the issues that they have found and corrected and stated that it has made us much more aware of the workplace safety incidents. Mr. DeAngelo that they have annual training and it really does work. Mr. DeAngelo stated that the particular meeting in October that Ms. Kartal mentioned was a mandatory early workplace Safety meeting, and then we had a meeting right that. Mr. Ferrara asked if there is any financial benefit to the District by participating. Mr. DeAngelo stated that by participating we receive a 5% reduction in Worker's Comp.

Mr. Stout stated that on his way into the building this evening, he noticed a safety hazard. He stated that the lights are out on the front steps. Ms. Kartal stated that this has been brought up multiple times.

Mr. Miller asked Mr. DeAngelo if he is asking for a motion this evening regarding the MESPA – ERIP. Mr. DeAngelo stated that if the Board is willing to do so a motion can be made this evening. Mr. Ferrara recommended that this be done only if the Board is comfortable doing so at this time and are knowledgeable enough regarding this matter, or if they feel comfortable enough going on what Mr. DeAngelo discussed this evening.

The Board approved a motion to approve the MESPA ERIP in the amount of \$15,000 per person with the effective date of June 30, 2013, not to exceed \$45,000.

Moved by Mr. DeWilde, seconded by Mr. Miller, and passed by a unanimous voice vote of 8 ayes.

PUBLIC SESSION due to new motion added to agenda

There were no speakers.

Mr. DeWilde stated that in December we are going to do a reorganization. He stated that he is not going to seek the Presidential nomination due to the fact that he has too many things pressing on his time. He asked all Board members to think about who they would like to nominate.

Mr. Profy stated, on behalf of Begley, Carlin & Mandio, that he would like to thank the Morrisville School District for the opportunity for their firm to represent the Morrisville School District.

Mr. DeWilde thanked Mr. Profy for their services and stated that they did a great job and he enjoyed working with them.

PUBLIC SESSION #2

There were no speakers for Public Session #2.

12. Adjournment

The Board approved a motion to adjourn the meeting at 8:55 p.m.

Moved by Mr. DeWilde, seconded by Mr. Miller, and passed by a unanimous voice vote of 8 ayes.

John DeWilde, President

Wanda Kartal, Secretary