

The regular monthly meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Intermediate/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on Wednesday, October 27, 2010, after due notice of the meeting had been given as required by law. Mr. Bill Hellmann, President, called the meeting to order at 7:35 pm with the following members present on roll call:

In attendance: Messrs. Buckman, Hellmann, DeWilde, Radosti and Stout, Mrs. Heater, Mrs. Mihok.

Absent: Mrs. Reithmeyer; Mrs. Worob.

*Quorum Present.*

Also attending this evening's meeting were Mr. William J. Ferrara, Acting Superintendent/Secondary Principal (Gr. 6-12); Mr. Paul DeAngelo, Business Administrator; Mr. Tony Gesualdi, Director of Pupil Services/Special Education; Ms. Laurie Ruffing, Elementary/Intermediate Principal (Gr. PreK-5); Thomas Profy, IV, Esq., Solicitor; media and MEA representation.

### **ITEMS OF GENERAL INFORMATION**

Student Representative to the Board – There was no student rep in attendance this evening.

## **1. SUPERINTENDENT'S REPORT**

### **⇒ This week in our Schools**

#### **UPPER INTERMEDIATE AND HIGH SCHOOL SECONDARY REPORT**

- Congratulations to the Varsity Soccer Team on another successful season. On Tuesday, the team registered a 2-3 win over Solebury School. The win advanced the Bulldogs to the Championship game which will be held on Thursday against International Christian.
- Congratulations to Kristen Jopko and Katie Wolf who were named to The Bicentennial Athletic League All League first team for Field Hockey this past season.
- Congratulations also go out to Coach Riley who was named 2010 Bicentennial Athletic League Coach of the Year for Field Hockey.
- The homecoming football game vs Conrad Science School was held on October 15<sup>th</sup>. The homecoming court members are Matt Beyer, Charlie Colon, Matt Cookson, Darryl Davis, Orlando Tirado, Kristen Jopko, Jessica Kearton, Peyton McDonald, Emily Muscella, and Kimberly Steele. The Homecoming King and Queen are Orlando Tirado and Emily Muscella. Bulldogs successfully defeated at 39-0.
- Congratulations to Julian Walker and Nicole Trimmer who won the Dining Services Logo Contest. Their talented work is displayed in each serving line of the cafeteria.
- A blood drive was held on October 4<sup>th</sup>. The high school student government sponsored the blood drive and collected 18 pints of blood.
- A book fair was held in the intermediate/high school from October 8<sup>th</sup> through October 15<sup>th</sup>. Proceeds from the book fair will purchase books for the library.
- Picture day for underclassmen was held on October 12<sup>th</sup>.
- A parent advisory meeting was held on October 13<sup>th</sup>. There was an open forum with the principal. In the future, this meeting will be called the Superintendent's Advisory and will continue to meet on the second Wednesday of each month in this room. Everyone is invited to attend. The meetings will begin at 7pm. The meeting had to be moved to accommodate the agenda meeting. The November 9<sup>th</sup> meeting will focus on the 2010 PSSA results. The PowerPoint will be available on the website prior to the meeting. The second of the PSSA presentation will be videotaped with the purpose of showing it on TV.

- The Student Forum students' meeting was held at the Bucks County IU this month. Our students attended with 18 additional schools. The students serve as a student voice on the county level discussing issues and concerns affecting education. These meetings rotate from school to school. Morrisville has been unsuccessful hosting these meetings, but we will try again next year.
- PSAT's were held on October 13<sup>th</sup> for juniors and sophomores. An SAT Prep course is available through the 21<sup>st</sup> Century grant. These prep classes will be held close to the SAT testing.
- PSSA retakes for seniors will be held the week of October 25<sup>th</sup>.
- The Leadership Academy hosted its second speaker on Tuesday, October 19, 2010. Mr. Drew Hunger who shared his leadership experiences with the students. Through the Morrisville Rotary speakers are brought in to share experiences with the students.

#### **ELEMENTARY SCHOOL**

- October 1st School Store open at lunch at GV
- October 4th EAP Tutoring/ Homework Zone began
- October 5th and 6th Patti Gill (Literacy Coach) with 4-6th grade teachers
- October 6th BTS Night at GV
- October 11th PTO meeting at GV
- October 14th Fall Picture Day PreK-5
- October 15th Windy City Players performed Robin Hood (PreK-5)
- October 18th-22nd GV Bookfair
- October 19-20th Patti Gill with 4-6th grade teachers
- October 25th Therapy Dogs visit 3rd grade (students read to the dogs). Six dogs came in.
- October 29th Halloween Parade and Party
- October 27<sup>th</sup> Dr. Steven Bagnato visited the district today to present his findings on the PreK Counts Program. Partnership includes Morrisville, Bristol Borough and Bristol Township. Morrisville hosts a 4-year old (18 slot) program together with a 3-4 year old (18 slot) program held at the YMCA. A copy of the report will be given to board members. Young children who participated showed growth in social and behavioral learning.

#### **Morrisville Opportunity Education Foundation – MOEF – Ms. Gayle Haug**

Ms. Haug recapped the September report. \$6,200 was received from Waste Management and earmarked for Odyssey of the Minds, Virtual Field Trips, Lego Education and Chinese 360. Additional information was prepared to be distributed to the School Board. These programs are currently being researched for the cost of software licenses. Lego Competition will enhance the 21<sup>st</sup> Century Building program.

A second annual silent auction will be held in December during Winterfest.

The foundation is in need of additional members. Meetings are held on the third Wednesday of the month at 5:30 pm. Please contact Gayle Haug at 215-919-6836 if you have any questions.

The Odyssey of the Mind program is available to our students through the efforts of MOEF. Two District staff members have been appointed to facilitate the Odyssey of the Mind program in the District.

Lead teacher – Beth Coleman - \$22.00

Assistant teacher – Richard Boats - \$22.00

Start Date: Week of November 1, 2010 through March 2010

The Odyssey of the Mind teaches students to learn creative problem-solving methods while having fun in the process. For more than twenty five years, this unique program has helped teachers generate excitement in their students. By tapping into

creativity, and through encouraging imaginative paths to problem-solving, students learn skills that will provide them with the ability to solve problems -- great and small -- for a lifetime. The Odyssey of the Mind teaches students how to think divergently by providing open-ended problems that appeal to a wide range of interests. Students learn how to identify challenges and to think creatively to solve those problems. They are free to express their ideas and suggestions without fear of criticism. The creative problem-solving process rewards thinking "outside of the box." While conventional thinking has an important place in a well-rounded education, students need to learn how to think creatively and productively.

**In the Odyssey of the Mind . . .**

- Students develop team-building skills by working in groups of as many as seven students per team.
- Students learn to examine problems and to identify the real challenge without limiting the possible solutions and their potential success.
- The creative-thinking process is nurtured and developed as a problem-solving tool.
- Students of all types will find something that will appeal to them.
- The fun of participation leads to an elevated interest in regular classroom curricula.
- Teachers have a program to further provide students with a well-rounded education.

There is a budget breakdown for this program and the budget should be more than enough to cover the cost of the teachers.

⇒ Enrollment Report

**District Enrollments as of October 20, 2010**

**Student Population**

Pre Kindergarten.....	18	
Kindergarten.....	73	GRANDVIEW .....
Grade 1 .....	82	INTERMEDIATE SCHOOL 4-5 .....
Grade 2 .....	79	..... <b>482</b>
Grade 3 .....	74	
Grade 4 .....	91	INTERMEDIATE SCHOOL 6-8 .....
Grade 5 .....	65	HIGH SCHOOL 9-12 .....
Grade 6 .....	61	..... <b>409</b>
Grade 7 .....	59	
Grade 8 .....	68	TECHNICAL SCHOOL .....
Grade 9 .....	52	HOME SCHOOLED .....
Grade 10 .....	55	CHARTER SCHOOLS .....
Grade 11 .....	53	OUT-OF-DISTRICT .....
Grade 12.....	61	

**Total.....1028-6=1022**

*(6 students in out-of-district placements are housed in our district and are included only once in the total)*

## **PUBLIC SESSION**

**Marilee Olsen, 1119 Ohio** – Performance Arts Boosters; Performance at Trenton hockey game

**Sharon Hughes, 121 Mercer** – Media retention of meetings; MOEF, Thanksgiving Alumni

### **Routine Action Items**

*At the meeting of the Board of School Directors on September 22, 2010 the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.*

### **ACTION ITEMS:**

#### **2. Approval of Minutes**

**Items 2.1 and 2.2 were voted in one motion.** Moved by Mr. Hellmann; seconded by Mr. DeWilde; passed by a voice vote of 6 ayes; 1 abstention (Mrs. Heater).

##### **2.1. Approval of Minutes**

*The Board approved a motion* to approve the minutes of the September 22, 2010 Monthly Business Meeting of the Board of School Directors.

##### **2.2. Approval of Minutes**

*The Board approved a motion* to approve the minutes of the October 20, 2010 Monthly Agenda Meeting of the Board of School Directors.

### **INFRASTRUCTURE/FINANCE/HUMAN RESOURCES**     *Mr. Bill Hellmann, Chairperson*

#### **3. INFRASTRUCTURE** **INFORMATIONAL/DISCUSSION ITEMS** **ACTION ITEMS**

Mr. Hellmann moved to approve the entire agenda with the exception of 3.2, 4.3.b and delete 4.3.a (redundant replace with 4.8). It was determined that 4.3.a and 4.8 were separate motions and will be left in.

Mr. Hellmann moved to approve the entire agenda with the exception of 3.2.a., 3.2.b., 4.3.a., 4.3.b., 4.8, 5.8, and 5.9.

*The Board adjourned for executive session related to personnel issues.*

Mr. Hellmann moved to approve 3.1, 3.3, 3.4, 3.5, 4.1, 4.2, 4.3.c-4.3.g, 4.4, 4.5.a, 4.5.b., 4.6, 4.7, 5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7, 6.1, 6.2, 6.3. Motion seconded by Mrs. Mihok; passed by a unanimous voice vote of 7 ayes.

**3.1. Approval, 2010-2011 Organizational Chart**

*The Board approved a motion* to approve the 2010-2011 Organizational Chart.

**3.3. Approval, Pursuit for Accounting Intern**

*The Board approved a motion* to approve the pursuit for an accounting intern.

**3. INFRASTRUCTURE**

**3.4. Approval, Grandview Parking Lot**

*The Board approved a motion* to direct the Business Administrator to seek bids for the Grandview parking lot and possible sidewalk renovations.

**3.5. Approval, Auditorium Lighting Project**

*The Board approved a motion* to proceed with the auditorium lighting project.

**4. HUMAN RESOURCES**  
**INFORMATIONAL/DISCUSSION ITEMS**  
**ACTION ITEMS**

**4.1. Approval, Acceptance of Resignation**

*The Board approved a motion* to accept the resignation of Sharon Mastrosimone, with regret, from the position of instructional paraeducator.

**4.2. Approval, Employee Suspension**

*The Board approved a motion* to approve the suspension of Employee X, without pay, effective 10/21/10.

**4.3. Approval, Appointments**

*The Board approved a motion* to approve the appointments listed below.

4.3.c. Appoint Headley Woolston to the position of Middle School and High School Choral Director for the 2010-2011 school year at a stipend of \$2,000.

4.3.d. Bethany Coleman..... Lead Teacher – Odyssey of the Mind..... \$22/hr. -- Funded by MOEF

4.3.e. Richard Boats..... Assistant teacher – Odyssey of the Mind..... \$22/hr. -- Funded by MOEF

4.3.f. **PER DIEM SUBSTITUTES -- In accordance with Substitute Policy #429 -- \$94/day**

Lee Winter	Nancy Sherlock-Pipitone	Deepa Luitel	Kevin Wiggins
Daniel Lesnick	Frederick Kwiatowski	Edith Kaufman	Linda Filoon
David Gooche	Leah Gautier	Szilvia Deak-Kent	Alexa Auld
Ryan Borusky	Afshan Baig	Daniel Rein	Matthew Berman
Shekira Bradwell	Mary Hess	Sara Gottlieb	Ann Delworth
Caroline Hornbake	Adina Berzofsky	John Feilmeier	Robert McHugh
Elizabeth Shegda	Judith Habersaat	Sue Bowden	Zachary Bowden

4.3.g. **21<sup>st</sup> CENTURY STAFF**

Alan Benjamin, Kelly Marlin, Jennifer Prestin, Genevieve Haney	
Valerie Meyers, Kathy Gabriel, Marilyn Quattrone, Joan Reither .....	\$22/hour
Doyle Kemokai .....	\$12/hour
Ajay Bhatt .....	no cost
Ted Fletcher .....	\$15/hour
Jahmira Chambers, Jocelyn Murray, Shrada Misra, Katie Montgomery, Lillie Skalka	
Bahja Nelson, Kimberly Gomez, Philomena Jackson, Juliana Manning, Fata Sanor	
Ryan Cahill, Ryan Bond, Garily Martin.....	\$8/hour

**4.4. Approval, Tuition Reimbursements**

*The Board approved a motion* to request approval of tuition reimbursements as listed.

Year	Individual	Course	Institution	# Credits	Amount
09-10	Christy Schmidt	Shaping Respectful Learners	Learner's Edge	3	\$345
09-10	Christy Schmidt	Shaping Respectful Leaders	Learner's Edge	3	\$360
10-11	Sean Haines	Culturally Distinctive Classroom	Gratz	3	\$500

**4.5. Approval, Leave of Absence**

**4.5.a.** *The Board approved a motion* to approve a maternity leave of absence for Kristin Flowers immediately followed by a childrearing leave, effective approximately December 17, 2010 until August 29, 2011.

**4.5.b.** *The Board approved a motion* to approve a maternity leave of absence for Christy Schmidt immediately followed by a childrearing leave, effective approximately December 14, 2010 for the remainder of the 2010-2011 school year.

**4.6. Approval, 2010-2011 Salary for Business Administrator**

*The Board approved a motion* to approve the 2010-2011 salary of \$110,323.20 for Mr. Paul DeAngelo, Business Administrator, effective November 18, 2010.

**4.7. Approval, Act 93 – Group 1 – Salary Adjustments**

*The Board approved a motion* to approve salary adjustments for the Act 93 – Group 1 employees, effective October 27, 2010.

- 4.6.1. Joe Myat ..... \$58,736.25 to \$60,000.00
- 4.6.2. Veronica Miller ..... \$22,604.40 to \$23,500.00

**5. BUSINESS OPERATIONS/FINANCE**  
**INFORMATIONAL/DISCUSSION ITEMS**  
**ACTION ITEMS**

**5.1. Approval, 2009-2010 Budget Transfers**

*The Board approved a motion* to approve the 2009-2010 budget transfers in the amount of Total \$2,095,556.52 (General Fund \$1,579,147.87; Grant transfers \$516,408.65).

**5.2. Approval, 2010-2011 Budget Transfers**

*The Board approved a motion* to approve the 2010-2011 budget transfers in the amount of Total \$53,980 (Grant transfers).

**5.3. Approval, Line of Credit with Citizens Bank**

*The Board approved a motion* to approve Citizen's Bank line of credit procurement cards.

**5.4. Approval, Ratify Contract with Deveraux School**

*The Board approved a motion* to ratify the contract with Deveraux School for one student for the 2010-2011 school year.

**5.5. Approval, Acceptance of Donation**

*The Board approved a motion* to approve the acceptance of a donation of school supplies from the Disney Store at Oxford Valley Mall.

**5.6. Approval, Treasurers Report 9/30/10**

*The Board approved a motion* to approve the Treasurer's Report 9/30/10.

**5.7. Approval, Investment Report 9/30/10**

*The Board approved a motion* to approve the Investment Report 9/30/10.

**6. POLICY COMMITTEE**  
**INFORMATIONAL/DISCUSSION ITEMS**  
**ACTION ITEMS**

**6.1. Approval, First Reading of Policy #614 – Payroll Authorization**

*The Board approved a motion* to approve the first reading of policy #614 – Payroll Authorization.

**6.2. Approval, First Reading of Policy #616 – Payment of Claims**

*The Board approved a motion* to approve the first reading of policy #616 – Payment of Claims.

**6.3. Approval, First Reading of Policy #008 – Organization**

*The Board approved a motion* to approve the first reading of policy #008 – Organization.

**3.2.a. Approval, Act 93 – Group 1 Realignment**

*The Board approved a motion* to approve the realignment of the Act 93 – Group 1 employees.

Moved by Mr. Hellmann; seconded by Mr. Buckman; passed by a unanimous voice vote of 7 ayes.

*The following motion was changed as noted.*

**3.2.b. Approval, Confidential Acting Administrative Assistant to the Acting Superintendent**

*The Board approved a motion* to approve Barbara Bucuy as the Acting Confidential Administrative Assistant to the Acting Superintendent; salary and benefits to be determined later, all subject to Solicitor review.

Moved by Mr. Hellmann; seconded by Mr. Buckman; passed by a unanimous voice vote of 7 ayes.

*The following motion was changed as noted.*

**4.3.a. Approval, Appointment of Acting Principal**

*The Board approved a motion* to appoint Donald Harm as Acting Principal, effective November 1, 2010 until June 30, 2011 salary of \$60,000.00.

Moved by Mr. Hellmann; seconded by Mr. DeWilde; passed by a unanimous voice vote of 7 ayes.

*The following motion was changed as noted.*

**4.3.b. Approval, Appointment of Grant Writer**

*The Board approved a motion to* appoint Darletta Berry Johnson as Grant Writer, at will, effective immediately. Compensation to be paid to administrative costs of individual grant at a rate determined by the Board of School Directors.

Moved by Mr. Hellmann; seconded by Mr. DeWilde; passed by a unanimous voice vote of 7 ayes.

*The following motion was changed as noted.*

**5.8. Approval, Bucks County Technical High School Payment**

*The Board approved a motion* to rescind the motion of August 25, 2010 to place Bucks County Technical High School's payment in an escrow account and to release the August 25, 2010 payment of \$150,914 to Bucks County Technical High School.

Moved by Mr. Hellmann; seconded by Mr. Buckman; passed by a unanimous voice vote of 7 ayes.

**Mr. Hellmann's read the following statement**

"The following reasons are why I recommend the Board of Directors put tech school payments in a special escrow account until the following issues are resolved. Morrisville SD gets only one seat; the other larger school districts get 3 seats each. We are at a disadvantage before we walk in the door. I believe the tech school is overstaffed and bloated with employees. I refer to Mr. Joe Roe who is a long time business manager of Bristol Borough SD since he's an expert in these areas. He did a staff analysis as documentation for this comment. The tech school is similar in



size and number of students to Bristol Borough SD yet the tech school has approximately 70 more employees than the Bristol Borough SD. For example, department 2500 which is business operations has a budget of \$695,251 for 2010-11 fiscal school year. Bristol Borough SD for the 2008-09 school year in the same department had a budget of \$335,866. That is a difference of \$360,000 between the two school districts. Bristol Borough is for 13 grades whereas the budget for the tech school is only for 4 grades. So we've got one school with a budget of \$360,000 higher for 4 grades (Tech) versus another one that's for 13 (Bristol Borough) grades. There's a problem there.

After Paul and I went to a public budget meeting at the tech school back in March 2010 (and we were the only ones there), the tech school reduced their overall budget by approximately \$1,000,055. Subsequently, MSD received less than 1% of that reduction. We have yet to receive a response from the business manager at the tech school with an explanation of this tiny reduction for our SD. I believe we are getting overcharged. We received \$7,800 out of this 1 million reduction. We are the ones who got the million dollars down and got nothing for it.

The tech school wants another \$240,000 from us and they did not even make AYP last year. MSD had higher SAT scores in all 3 categories – verbal, math and writing last year. Here, better SAT scores and they want another \$240,000.

There is a redundancy of positions and services. They are a full service school district. We do not need another SD in Bucks County. Gov. Rendell said he wants less school districts – not more. Per review of the tech school student accounting monthly reports by grade I noted that MSD had exceeded its allotment by grade in every grade by at least one since August 2008 through June 2009. To the best of my knowledge, the tech school never advised our administration or our board on this issue. Our board never approved this excess allocation and it involves the spending of funds which I believe our board is required to approve prior to the incurring of the expenditure.

I note that the Middle Bucks Tech School and the Upper Bucks Tech School are operated as tech schools only. The annual operating budget for each of these tech schools is approximately \$8,000,000 each. Our tech school budget here is \$23,000,000 which is \$15,000,000 than the other 2 Bucks County tech schools. We are \$15,000,000 higher than the other 2 tech schools. The tech school wants us to pay whatever invoice they send us and just be quiet. I believe this is the first time the operation of the tech school has been challenged and they do not like it. I don't like a 45% increase in a budget line item from them."

**Mr. Buckman**

I think the current administration is well aware of your complaints and I think they are going to address a lot of the budget issues. We will be making more requests to them in the future and I think we should make those requests. But as long as we're running a full deck tech school it is going to be difficult to come down in budget like the Upper and Middle Tech Schools. Be aware we are planning on addressing those issues and I will speak later to the AYP and other issues.

*The following motion was changed as noted.*

**4.8. Approval, Acting Superintendent's Contract**

*The Board approved a motion* to approve a contract for Mr. William Ferrara as Acting Superintendent. Salary will be \$120,000, effective 9/22/10 and authorize the Board President to execute same.

Moved by Mr. Hellmann; seconded by Mrs. Mihok; passed by a unanimous voice vote of 7 ayes.

*The following motion was changed as noted.*

**5.9. Payment of Bills**

*The Board approved a motion to approve payment of bills, as listed, subject to final audit by the Business Administrator, less the October tech payment in the amount of \$150,914 in the amount of:*

Miscellaneous Disbursement: (9/22/10 – 10/21/10)	\$584,727.65
Athletic Fund (9/27/10 – 10/19/10)	3,622.00
Cafeteria Fund: (September 2010)	47,216.46
Accounts Payable (10/28/10)	420,631.36
Capital Projects (10/28/10)	13,320.00
Capital Reserve (9/30/10 – 10/28/10)	151,763.85
Procurement Cards (September 2010)	1,968.70
Payroll & Benefits (September 2010)	<u>817,287.04</u>
TOTAL BILLS	\$2,040,537.06

*Mr. Hellmann advised we will make one payment but not two.*

**7. LIAISON REPORTS**

- a. Lower Bucks County Vocational-Educational School – Mr. Buckman
  - *Mr. Buckman advised that we now have a Morrisville resident, Robin Brake as treasurer of student council. She is studying diesel engine technology.*
  - *On October 29 from 7-9 pm they will hold an Open House.*
  - *The winner of Top Chef, Kevin Sbrag was a speaker to the culinary students on Oct. 8.*
  - *Addressing AYP, the school will tour the Montour Columbia Tech School in an effort to change their scheduling system. They believe that AYP is affected because of the high concentration of IEP students. In the NOKI testing they are at 80%.*
- b. Bucks County Intermediate Unit #22 – Mrs. Mihok

*Mrs. Mihok was unable to attend this month's meeting due to illness.*

*Mrs. Mihok and Mr. Stout recently attended a conference in Hershey and found it very valuable. She brought back information on refinishing the seats in our gym. We also looked at some beautiful auditorium seats. Some of the food service providers would be interested in exploring our food service needs; competition is a good thing. Souderton Area SD wind and string ensemble provided entertainment. A good fix to the door problem at GV has been accomplished.*

**At this point in the meeting the audio portion of the recording failed.**

- c. Pennsylvania School Boards Association/Legislative – Mrs. Worob

**Mrs. Heater left the meeting.**

*Future Meetings and Items of Interest*

November 2, 2010 .....	Election Day (no school for students)
November 10, 2010 .....	6:45 pm Infrastructure/Finance/Human Resource Committee meets in G-Hall Conference Room
.....	7:30 pm Monthly Agenda Meeting in LGI
November 11, 2010 .....	Veterans' Day (schools closed)
November 17, 2010 .....	7:00 pm Education/Policy Committee
.....	7:30 pm Monthly Business Meeting of the Board
November 25 & 26, 2010 .....	Thanksgiving Observance (schools closed)

***For Community and District Information***

*Visit our community website [www.mv.org](http://www.mv.org)  
and Channel 28 on your Local Cable*

**8. OLD BUSINESS**

- Administration Retreat  
*Mr. DeWilde has been researching this possibility with PSBA and will continue to gather information to make this happen.*

**9. NEW BUSINESS**

- Annual Financial Report 2009-2010
- Act 1
- Formation of a Board negotiations Committee - *Mrs. Mihok, Mr. Hellmann and Mr. DeWilde will serve on this committee. Mr. Radosti will serve as an alternate.*

**ADDITION TO AGENDA**

Because Mrs. Reithmeyer has not attended a meeting since 10/28/09, the Board approved the following motion.

*The Board approved a motion* to declare Robin Reithmeyer's position on the board vacant.

Moved by Mr. Hellmann; seconded by Mr. DeWilde; passed by a unanimous voice vote of 6 ayes.

**10. Adjournment**

*The Board approved a motion* to adjourn the meeting at 9:40 pm. Passed by a unanimous voice vote.

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William Hellmann, President

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Marlys Mihok, Secretary