

Google

Classroom



STUDENT GUIDE

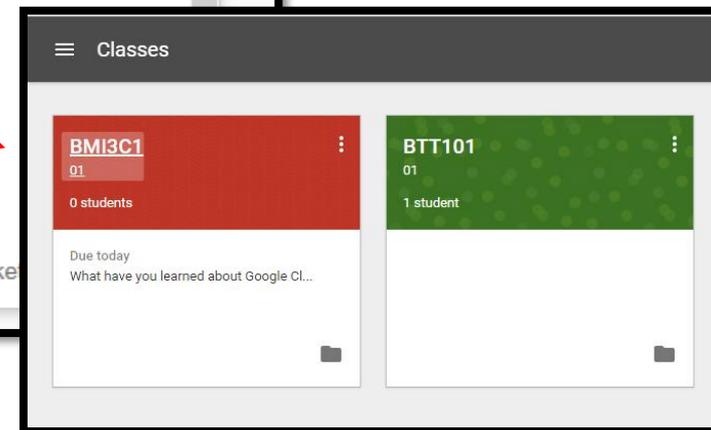
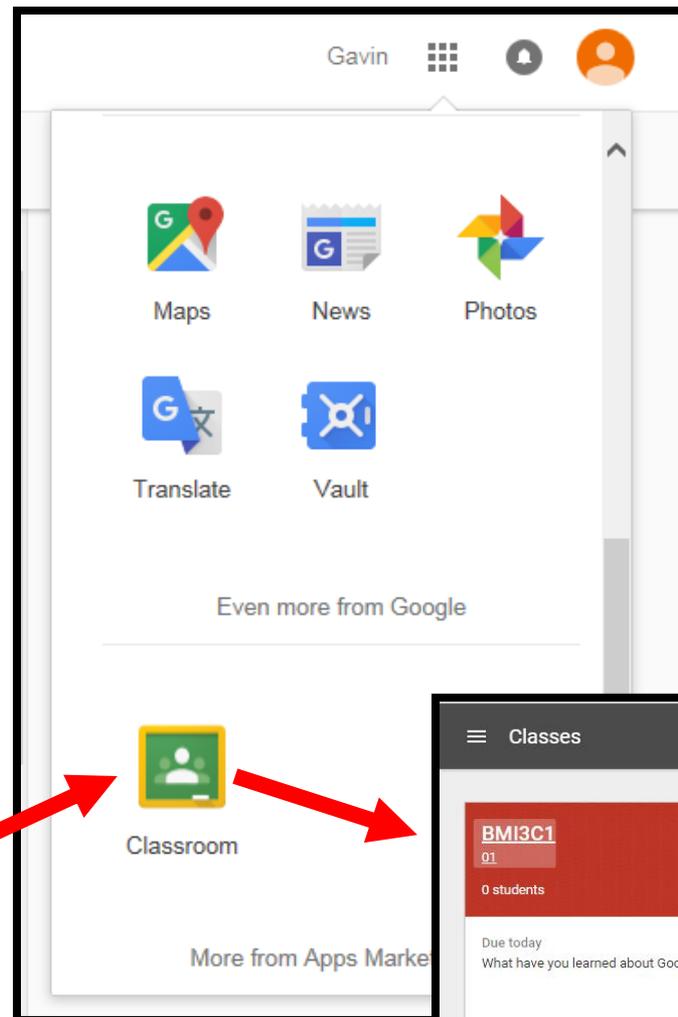
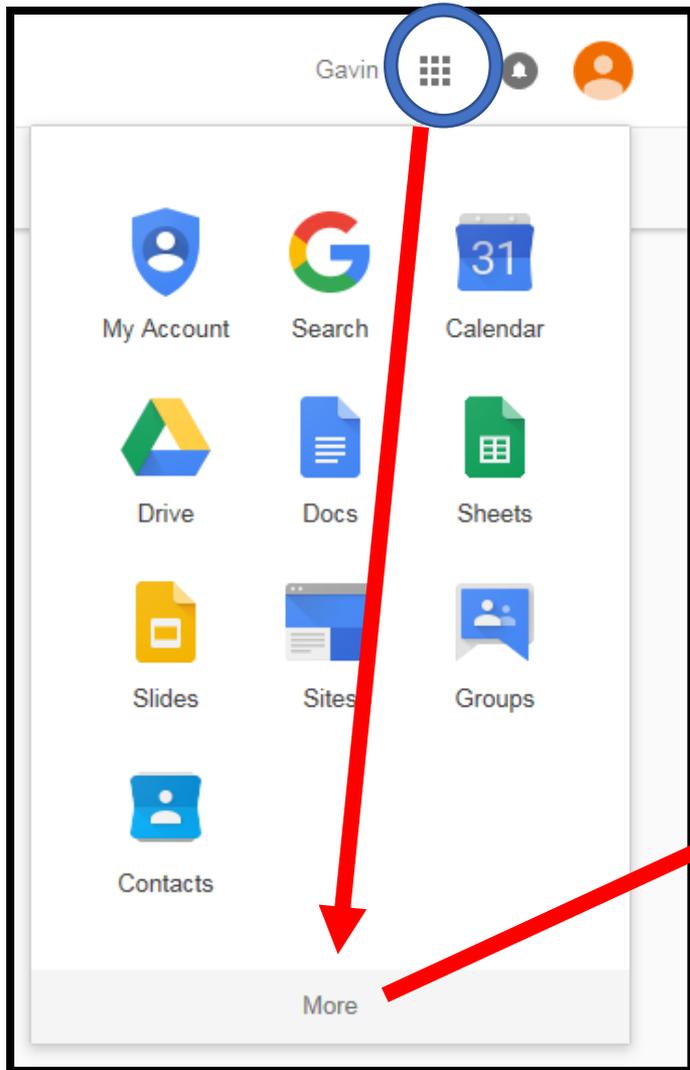


GOOGLE CLASSROOM



Go to www.classroom.google.com

ACCESSING CLASSROOM THROUGH DRIVE





Every Class is on a Mission

Google Classroom is mission control, designed with teachers and students to connect the class, track their progress and achieve more together.

What is Classroom?

Google Classroom is your mission control for class. Create classes, distribute assignments, send feedback, and see everything in one place. Instant. Paperless. Easy.

JOIN CLASS

2

1

Google Classroom

PATH

1. Plus button
2. Join Class
3. Enter Code from teacher
4. Join

Join class

Create class

Join class

Ask your teacher for the class code, then enter it here.

Class code

3

4

CANCEL

JOIN

GOOGLE CLASSROOM DASHBOARD

Course Name

3 Main Tabs

COMPUTERS 2019
01

Stream Classwork People

COMPUTERS 2019
01

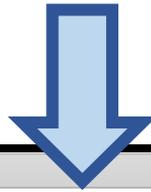
Upcoming
Woohoo, no work due soon!
View all

Share something with your class...

View class updates and connect with your class here
See when new assignments are posted

The three main tabs are **Stream**, **Classwork** and **People**

STREAM



The screenshot shows the Google Classroom interface for a class named 'COMPUTERS 2019 01'. At the top, there are tabs for 'Stream', 'Classwork', and 'People', with 'Stream' being the active tab. A large blue box on the left contains the class name 'COMPUTERS 2019 01'. To the right, a white box with a blue border contains the text 'Communicate with your class here' and two options: 'Create and schedule announcements' and 'Respond to student posts'. Below this, there is a section for 'Upcoming' with the text 'Woohoo, no work due soon!' and a 'View all' link. The main content area shows a post from 'Gavin Middleton' with the text 'Share something with your class...' and a post from 'Gavin Middleton' with the text 'Gavin Middleton posted a new Assignment: Activity #1' and a timestamp '7:44 AM (Edited 7:45 AM)'. The interface also includes a navigation menu on the top left, a search bar, and a user profile icon on the top right.

See announcements from your teacher, student posts and assignment updates in the **Stream**

CREATE POST IN STREAM

COMPUTERS STREAM WORK PEOPLE

Post

Share with your class

You can add Files, Classroom Documents, Websites and Links to Google Classroom

CANCEL POST

Create post

+

+

1

1

2

3

4

5

PATH

1. Plus button
2. Create Post
3. Type your post to share with the class
4. Attach files if needed
5. Post

CLASSWORK

Access **Google Calendar**
and your **Class Drive Folder**

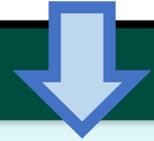
The screenshot shows the Google Classroom interface in a Safari browser window. The address bar shows 'classroom.google.com'. The page title is 'My Drive - Google Drive'. The main header includes 'COMPUTERS 2019 01' on the left and navigation tabs for 'Stream', 'Classwork', and 'People'. Below the header, there are icons for 'View your work', 'Google Calendar', and 'Class Drive folder'. A large blue arrow points from the 'Classwork' tab down to the 'Classwork' section below.

The screenshot shows a classroom activity card. It has a document icon and the title 'Activity #1' with a timestamp 'Posted 7:44 AM (Edited 7:45 AM)'. Below the title, it says 'Due Feb 5' and 'Do this attached activity in Google Drawings'. There is a thumbnail image of a poster titled 'About Me Poster Google.pdf' and a 'View Assignment' link at the bottom.

The screenshot shows the 'Assign work to your class here' section in Google Classroom. It features a blue '+ Create' button at the top. Below the button, the text reads 'Assign work to your class here'. There are three list items: 'Create assignments and questions', 'Use topics to organize classwork into modules or units', and 'Order work the way you want students to see it'.

- View and submit assignments
- Respond to questions

GOOGLE CALENDAR



☰ COMPUTERS

STREAM

CLASSWORK

PEOPLE

👤 YOUR WORK



Assignment #1

Posted 16:22 (Edited 16:23)

Due 14 Aug

📅 Google Calendar

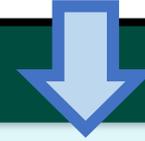
Assigned

View **Google Calendar** to keep track of assignment due dates and class events.

☰ 31 Calendar TODAY < > August 2018 🔍 Week ⚙️

August 2018	Sun	Mon	Tue	Wed	Thu	Fri	Sat
	5	6	7	8	9	10	11
		British Columbia Day (British C Civic/Provincial Day (regional I 4 more		Bring supplies to class			
	GMT-04						
	10am						
	11am						

CLASS DRIVE FOLDER



STREAM CLASSWORK PEOPLE

Classroom creates a Google Drive folder for your Google Classroom files



Assigned



About Me Poster Google.pdf
PDF

[VIEW ASSIGNMENT](#)



Drive



New



My Drive



Computers



Shared with me



Recent



Starred



Bin

Search Drive

My Drive > TEST5

Files



PDF

About Me Poste...



PDF

GOOGLE CLASS...

PEOPLE



COMPUTERS 2019 01

Stream Classwork **People**

Teachers

 Gavin Middleton

See your teacher and students in the class

Stream Classwork **People**

Teachers

 Gavin Middleton 

Students

Actions  Email all guardians 

 Melissa Middleton Invite guardians 

ASSIGNMENTS

Found under Classwork Tab

Assignment Name

The screenshot displays a user interface for assignments. At the top, there are navigation tabs: 'STREAM', 'CLASSWORK', and 'PEOPLE'. Below these is a header area with 'YOUR WORK' on the left and a calendar icon on the right. The main content area shows an assignment card for 'Assignment #1', posted at 16:22 (edited at 16:23). The card includes a due date of 'Due 14 Aug', the title 'About Me Poster', and an attached file named 'About Me Poster Google.pdf' (PDF). At the bottom of the card is a 'VIEW ASSIGNMENT' button. The word 'Assigned' is visible on the right side of the card. Blue arrows point from external text boxes to these specific elements: 'Assignment Name' points to the assignment title, 'Due Date' points to the due date, 'Attached Files' points to the PDF file, and 'View Assignment' points to the button.

Due Date

Attached Files

View Assignment

SUBMITTING AN ASSIGNMENT

The screenshot shows a Google Classroom interface. At the top, the browser address bar displays 'classroom.google.com'. The page header includes 'COMPUTERS 2019 01' on the left and navigation icons on the right. The main content area features an assignment titled 'Activity #1' due on Feb 5, posted by Gavin Middleton at 7:44 AM. Below the assignment title, it states 'Do this attached activity in Google Drawings' and shows a PDF titled 'About Me Poster Google.pdf'. The 'Your work' section is currently empty, with a sub-header 'Files you add or create can be viewed and edited by your teacher'. A blue box with the number '1' and an arrow points to the 'Add + Create' button in the 'Your work' section. A second blue box with the number '2' and an arrow points to the 'File' option in the dropdown menu that appears after clicking 'Add + Create'. To the right of the assignment, there is a 'MARK AS DONE' button and a green 'Assigned' status indicator.

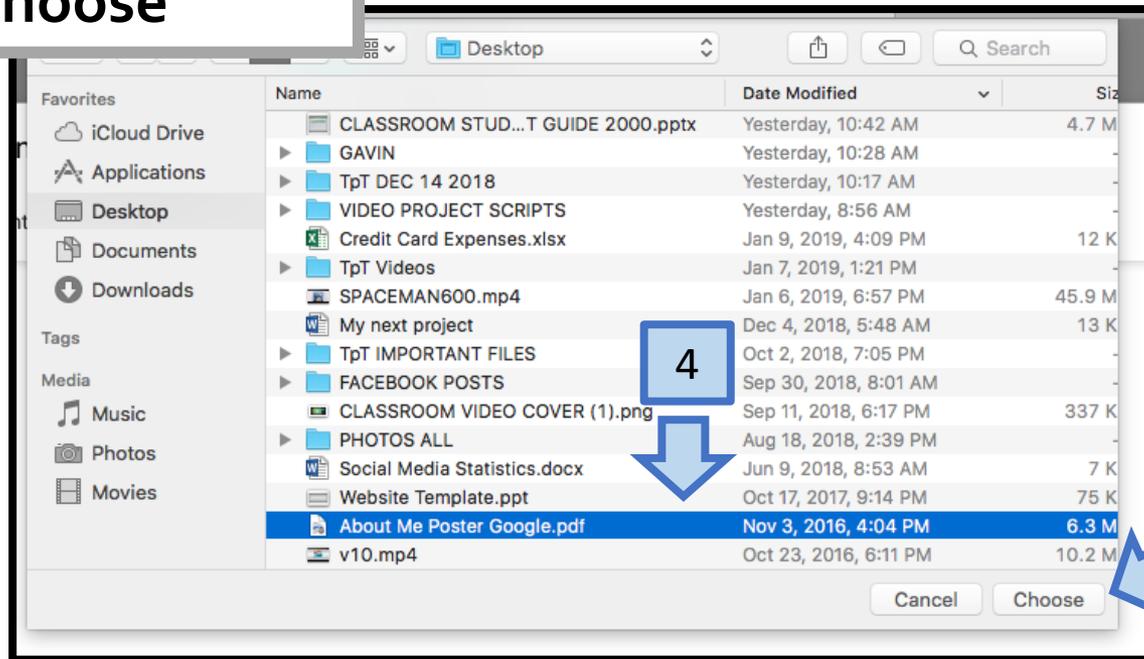
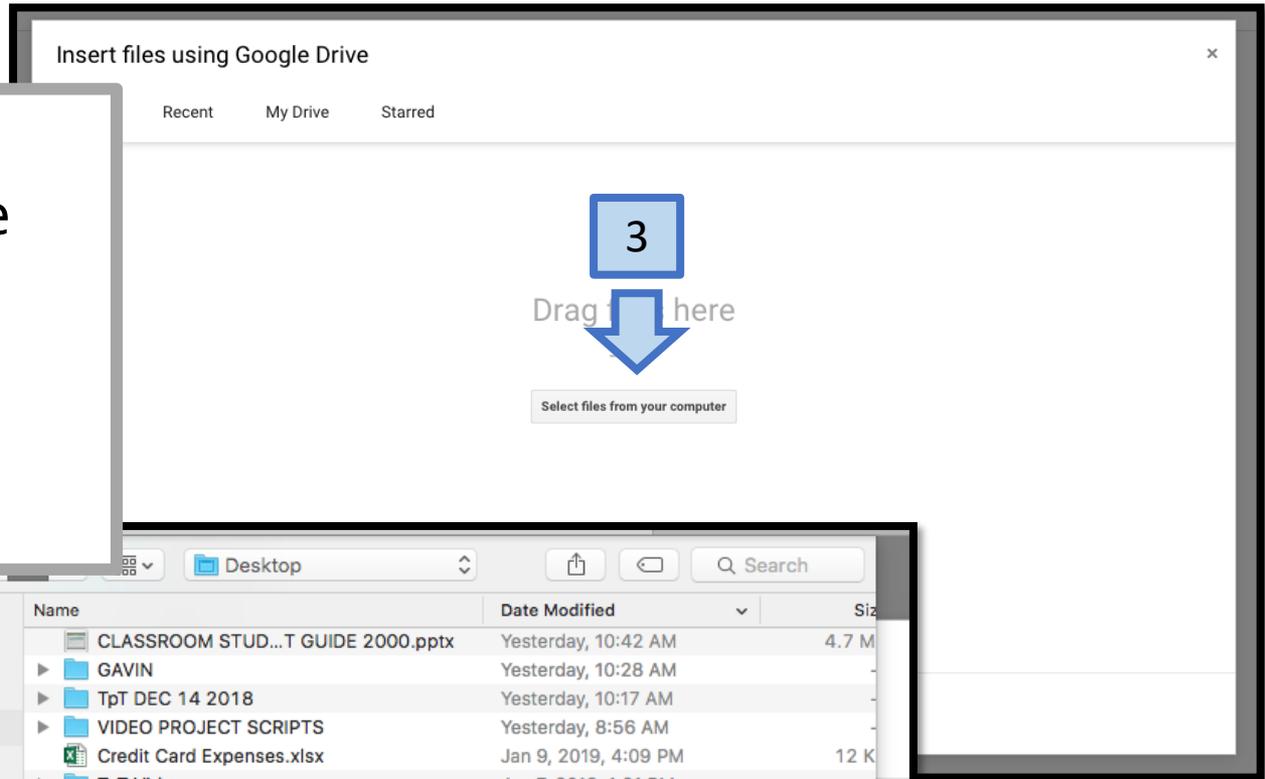
PATH

1. Add
2. Select Google Drive, Link or File

ATTACHING A FILE

PATH (For a File)

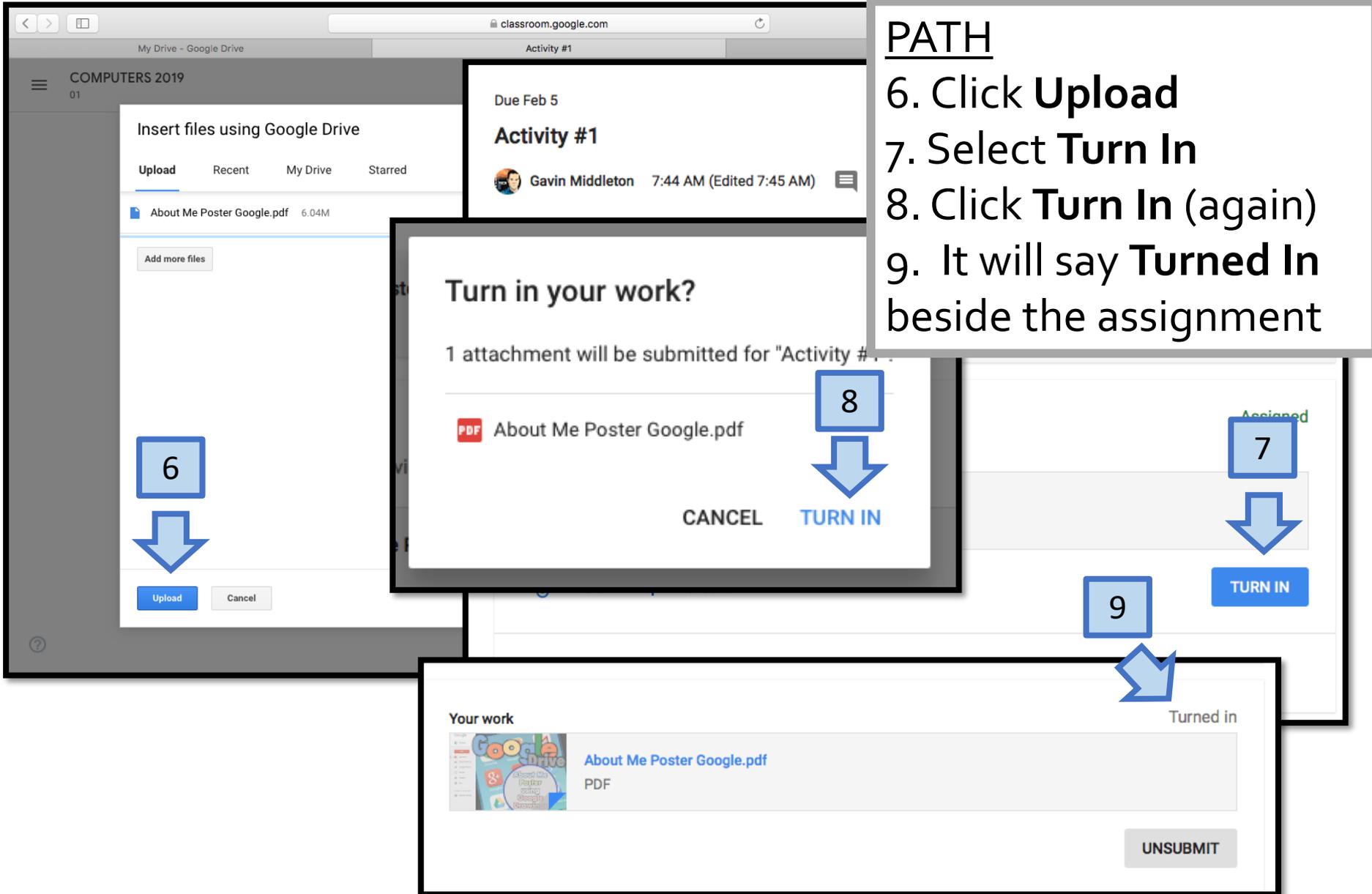
1. Search for the file saved on the computer
2. Click on the file
3. Select **Choose**



SUBMITTING AN ASSIGNMENT

PATH

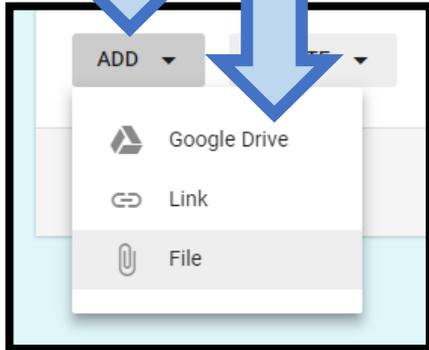
6. Click **Upload**
7. Select **Turn In**
8. Click **Turn In** (again)
9. It will say **Turned In** beside the assignment



INSERT FILES FROM DRIVE

1

2



PATH

1. ADD
2. Google Drive
3. Click a Google Doc
4. Add

Insert files using Google Drive

Upload Recent My Google Drive Starred

3

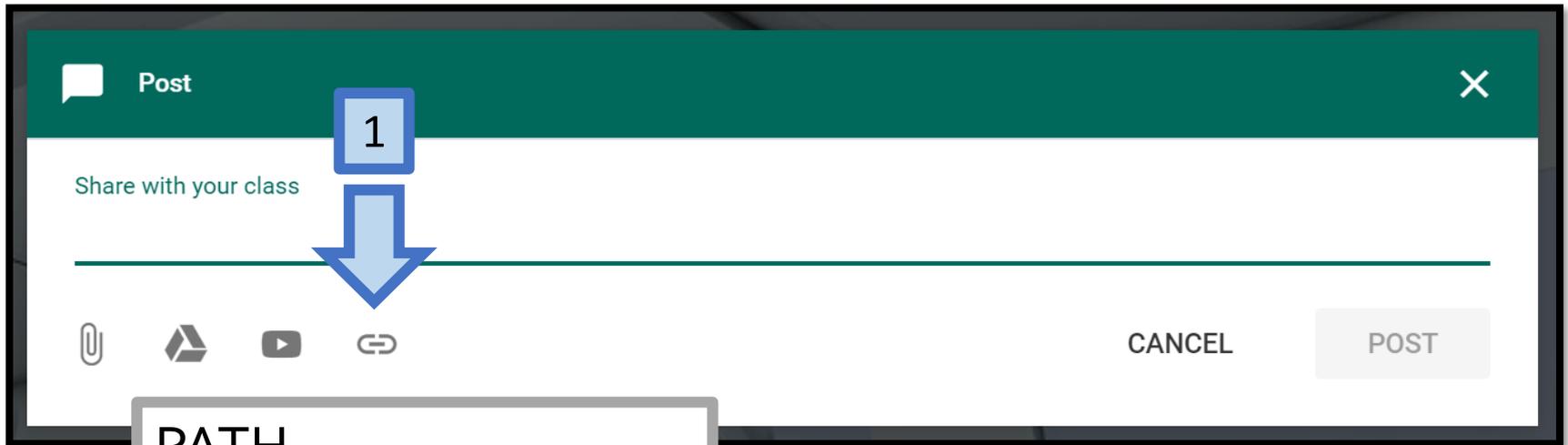
Today



4

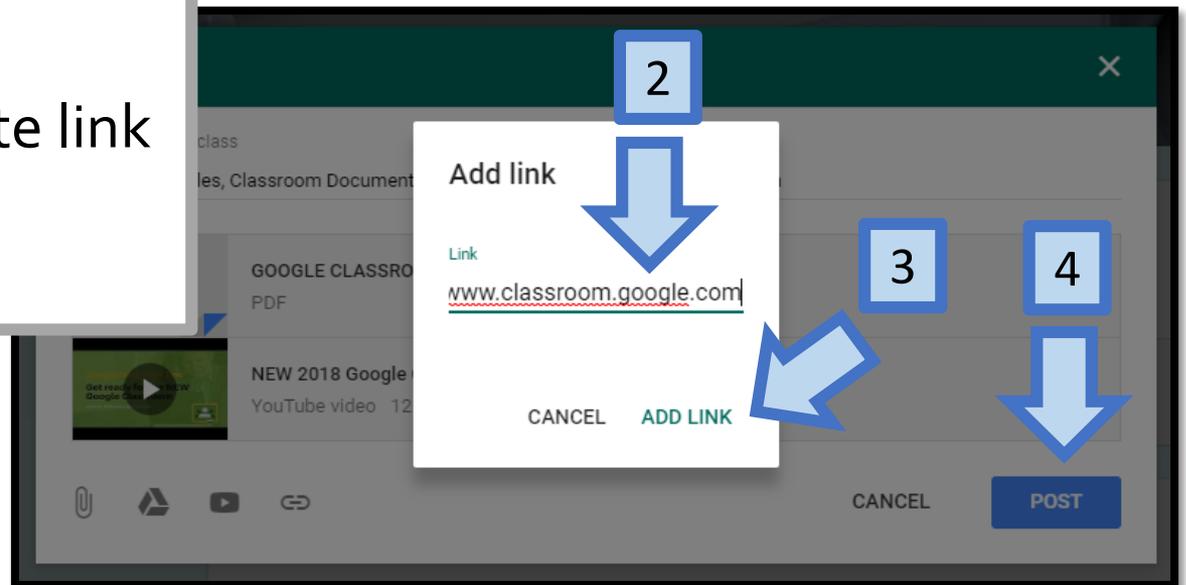
Add Cancel

ADD LINKS



PATH

1. Link icon
2. Type or paste link
3. Add Link
4. Post



NAVIGATE BACK TO MAIN PAGE



☰ **COMPUTERS**



Due 14 Aug

Assignment #1

 Melissa Middleton 16:22 (Edited 16:23)  Add class comment

About Me Poster



About Me Poster Google.pdf

To navigate back to the main page (Stream, Classwork and People), from an assignment, click the course name in the upper left hand corner

Handed in

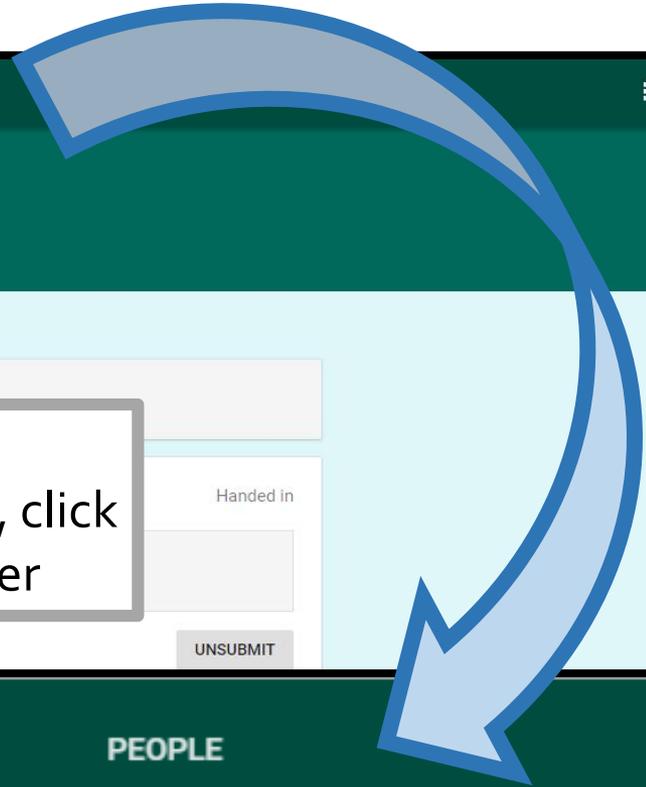
UNSUBMIT

STREAM

CLASSWORK

PEOPLE

 YOUR WORK



MARKED ASSIGNMENT

Due 14 Aug

Assignment #1



Melissa Middleton

16:22 (Edited 16:23)



Add class comment

Your Mark



8.5

10

About Me Poster



About Me Poster Google.pdf
PDF

Your work

Marked

Files that you add or create can be viewed and edited by your teacher



About Me Poster2.pdf
PDF



ADD ▾

CREATE ▾

Private Message

RESUBMIT

Private comments



Melissa Middleton 16:34

Great use of text boxes, word art and images!



Add private comment...

VIEW YOUR WORK

The screenshot shows a classroom management interface for 'COMPUTERS PER2 BTT'. The 'Classwork' tab is selected, displaying a list of assignments. A callout box highlights the 'Due' and 'Turned in' columns of the assignment list.

1 (Arrow pointing to the 'Classwork' tab)

2 (Arrow pointing to the 'View your work' button)

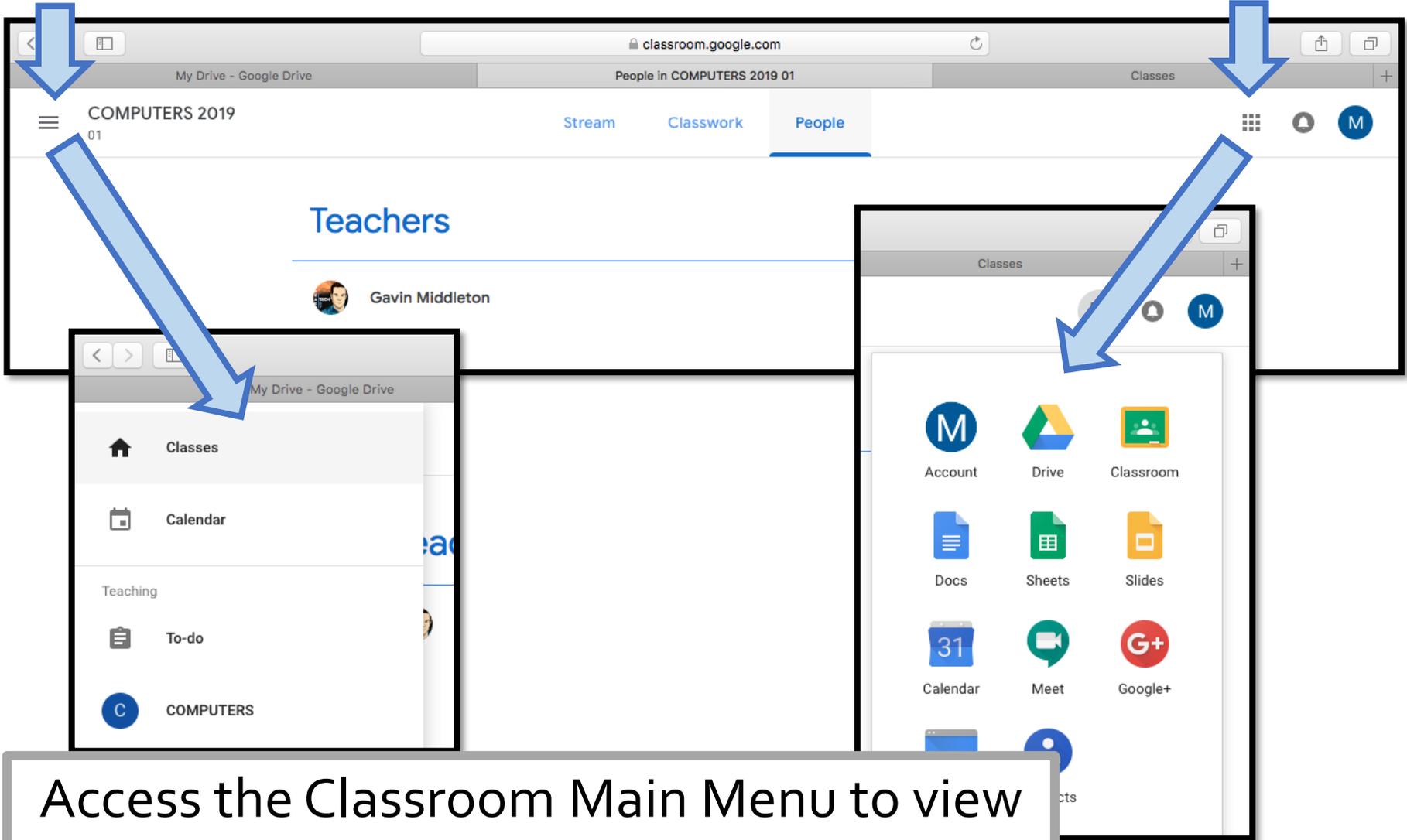
Check Due Dates and what you have or have not Turned in

Due	
No due date	Assigned
No due date	Assigned
Tomorrow	Assigned
Mar 6	Turned in
No due date	Assigned
Mar 9	Turned in
No due date	Assigned
No due date	10/10
No due date	Turned in

Assignment	Due Date
Tech Jobs	No due date
Quiz #1 Link	No due date
Google Slideshow (Choice)	Due Tomorrow
Google Online Safety Roadshow	Due Mar 6
Quiz #1 on Tuesday March 10	No due date
Computer Crime Prezi	Due Mar 9
Computer Crime Definitions	
Minion using Shapes in Google Drawings	
Internet History	
Gr. 9 Retreat Poster	
Intro to Computers	Due Feb 25
Future Tech Videos and Questions	Due Feb 20

MAIN MENU

GOOGLE APPS



Access the Classroom Main Menu to view all of your Classes and Google Calendar