School District of Borough of Morrisville

We want to share with you some of the information technology services and resources that are available to you as a member of the Morrisville School District.

Email address   student.email@mv.org

User name   student.email

Password   studentpassword

Here are some features that we'll have available with Office 365:

Accessing emails

OWA (Outlook Web Access)

1) Use this link http://mail.mv.org or link from our website.

2) Use your login credential. Make sure user name is **username @mv.org** and click **Sign in**

Sign in with your organizational account

someone@example.com

Password

Sign in

3) Check **Don't show this again** and **click Yes**

Microsoft

jmyat@mv.org

Stay signed in?

Do this to reduce the number of times you are asked to sign in.

☑ Don't show this again

No   Yes

4) You will see your emails.

Mobile Device

IOS Devices – IPad/IPhone

The built in Mail app will automatically recognize that your account has been migrated. No configuration steps are necessary.

Technology Services recommends using the Microsoft Outlook app found here as an alternative to the built in Mail app. This application is free for everyone and is 100% compatible with Office 365 email.


Android Devices

There are numerous different email applications available for Android devices and configuration options may vary across each app. Most applications will automatically update your email configuration once your mailbox has been moved. If your preferred mail app no longer works after the migration, you may need to remove and re-add your mailbox within the application itself. In light of this, Technology Services recommends using the Microsoft Outlook app found in the Google Play Store here. This application is free for everyone and is 100% compatible with Office 365 email.
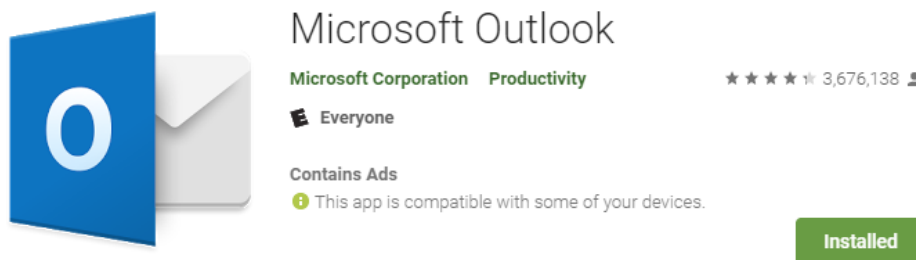
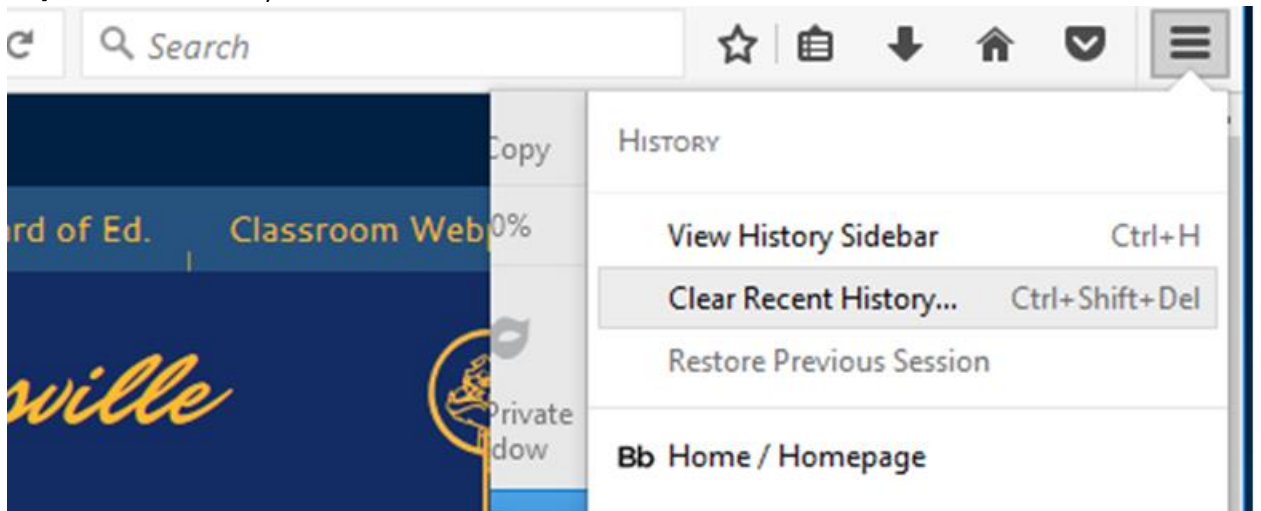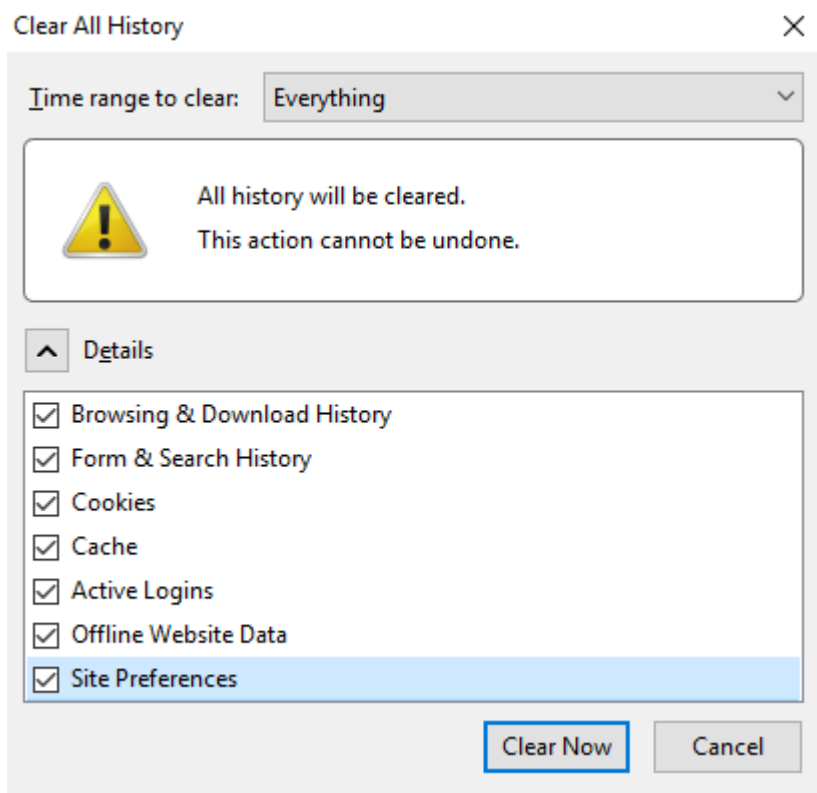## Troubleshooting

Firefox

1) [Click] on the History button in the top right of the browser window, then [click] History
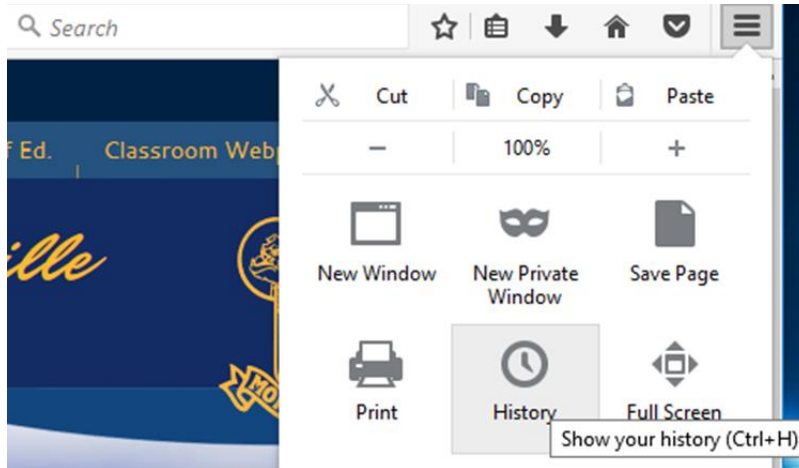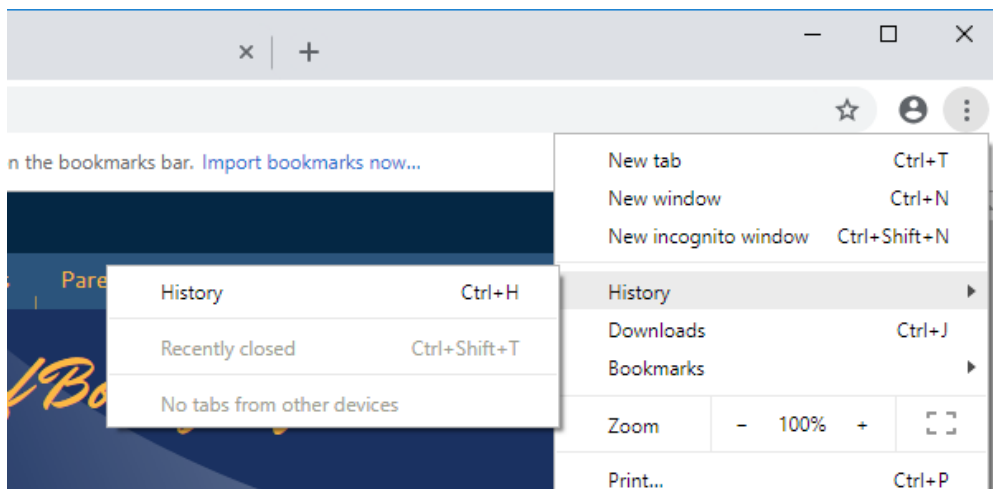

2) [Click] Clear Recent History

3) [Select] **Everything** from the 'Time range to clear' drop-down menu and [check] all options below.
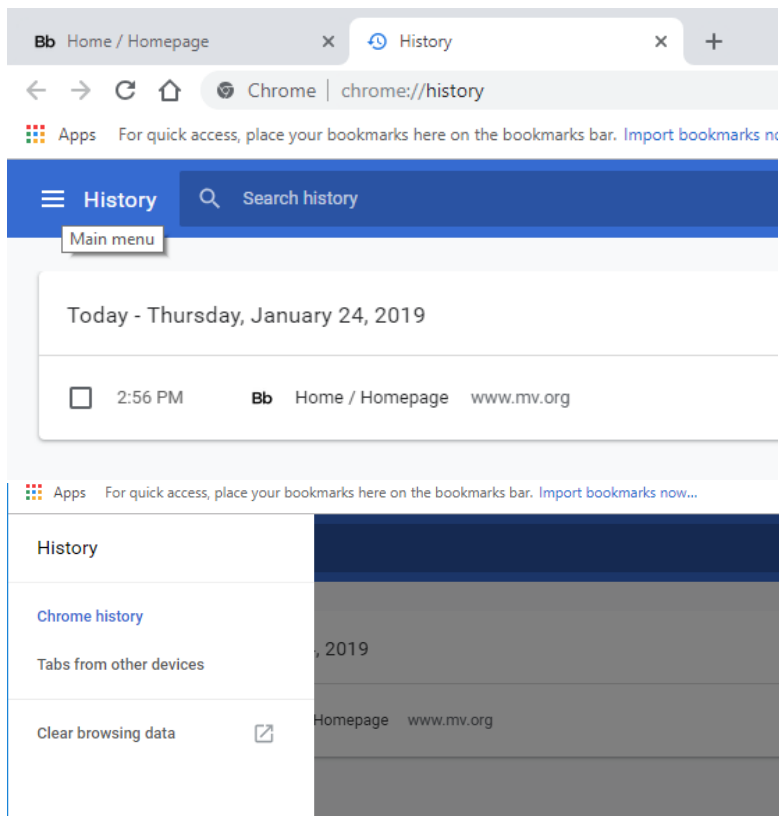4) [Click] **Clear Now** to clear the browser history

4) Quit and restart Firefox to complete the process

Chrome

1) [Click] the Menu icon in the top right of the browser window, then [click] on History to expand the

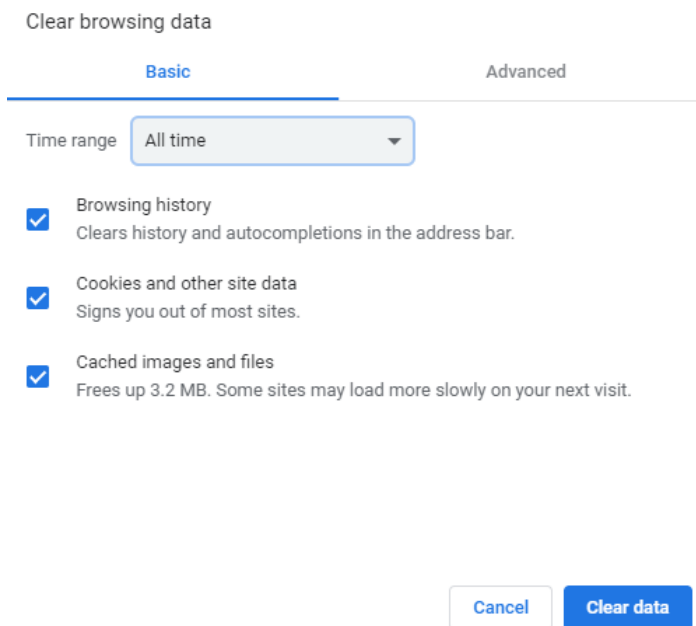menu. [Click] History in the sub-menu

2) [Click] the **Clear browsing data** button on the left

3) [Select] **All time** in the 'Time range' drop-down menu and [check] all options below.
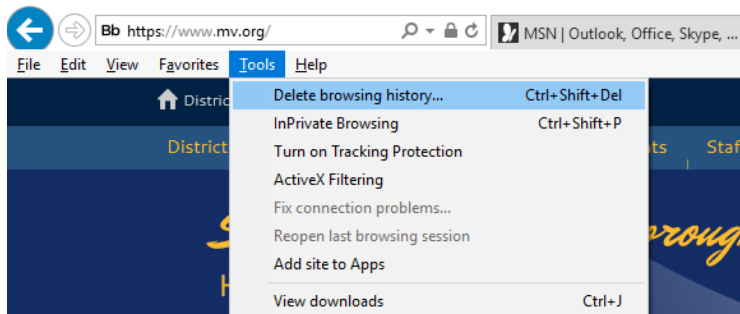4) [Click] the **Clear data** button

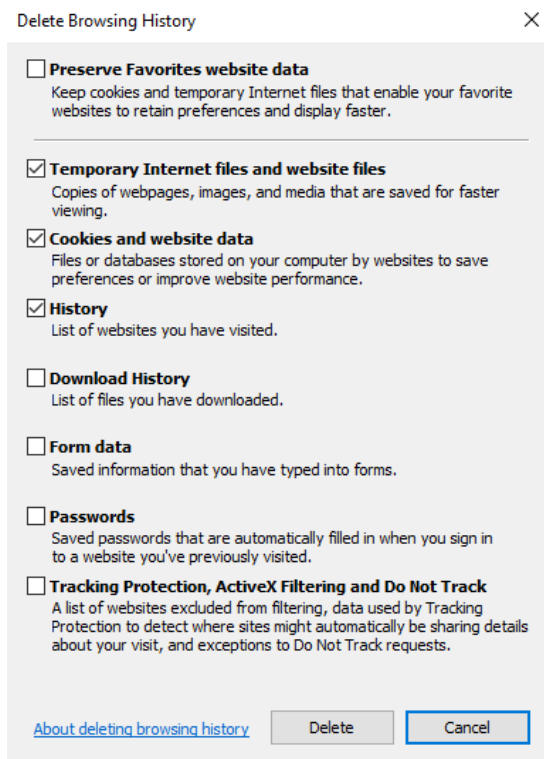5) Quit and restart Chrome to complete the process

Internet Explorer

1) [Click] Tools then [click] Delete browsing history

a. Note: if the Tools menu isn't displayed, [press] the "Alt" button on your keyboard to show the menu bar

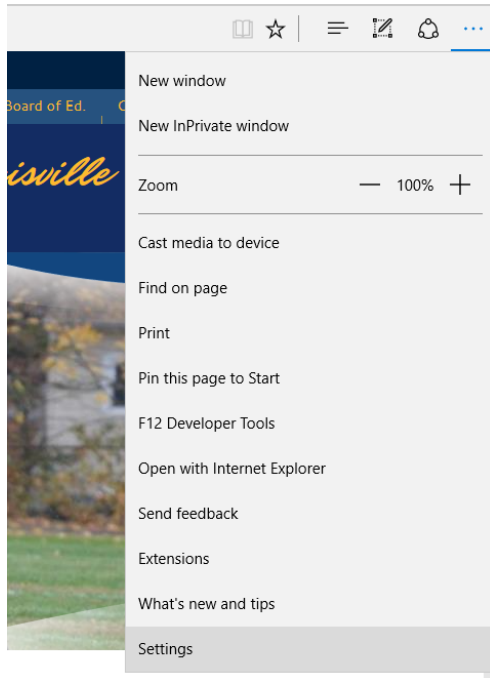2) [Uncheck] the **Preserve Favorites website data** checkbox, then [select] all other checkboxes
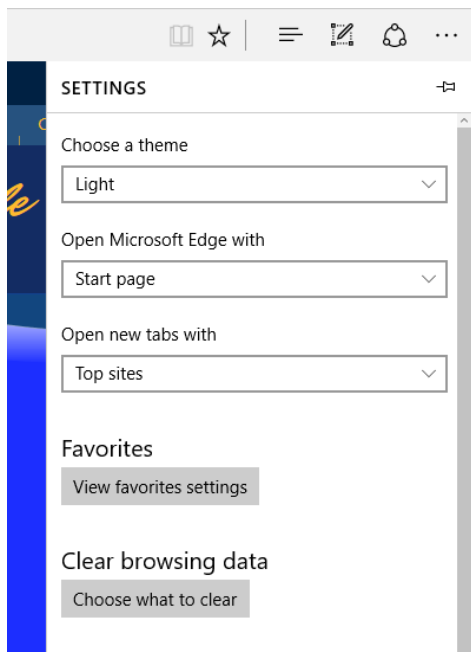3) [Click] **Delete**

6) Close and restart Internet Explorer to complete the process
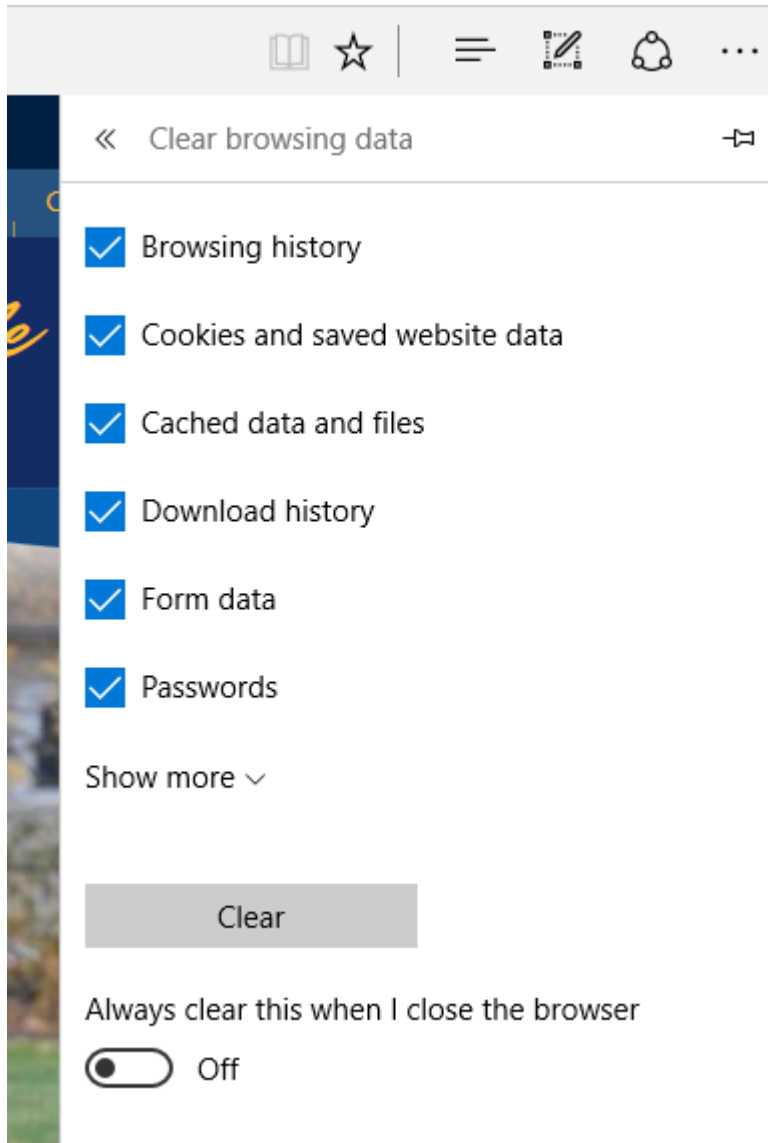
Microsoft Edge

1) [Click] on the **Menu** button in the top right of the browser window, then [click] **Setting**

2. [Click] **Choose what to clear**

3) [Select] all of the checkboxes, then [click] **Clear**

4) Close and restart Edge to complete the process